

**TOWN OF EGREMONT  
COMMONWEALTH OF MASSACHUSETTS  
FINANCE COMMITTEE MINUTES  
OCTOBER 16, 2013**

**ATTENDING: MRS. LAURA ALLEN, MR. MIKE BANDZIERZ, MR. JON BEATTIE, MR. THOMAS BERKEL, MR. RALPH NOVECK, MR. EDWARD SCARBRO**

**ABSENT: NONE**

**OTHERS ATTENDING: Mr. Eric Swanson**

**1. MEETING CALLED TO ORDER AT: 5:35 PM o'clock, Chair Mrs. Allen presiding**

**2. APPROVAL OF MINUTES OF:**

- a. September 18, 2013 Approved: Yes 6, No 0.**
- b. September 30, 2013 (STM) Approved: Yes 6, No 0.**

**3. NOTICES:**

- a. Annual Meeting of Association of Town Finance Committees**
- b. Egremont All Departments Meeting (19 October @ Fire Station**  
**Note: Mr. Bandzierz and Mr. Noveck stated they would be available for the All Departments session representing the Finance Committee.**

**4. HANDOUTS: None**

**5. REVIEW OF DEPARTMENT EXPENDITURE REPORTS:**

- a. The new report for FY 2014 was received and is being adjusted for carryovers.**
- b. Revisions have been requested for the End Of Year results for 2013.**
- c. The Revenue Report for the 1Q FY2014 is not yet available.**

**6. WATER ENTERPRISE FUND AUDIT**

- a. John Sullivan and staff have been meeting with Mary and others to collect data and model the data in their own programs. The analysis showed billing timing is compromising revenue receipts, and that billing using a combined single rate inclusive of water costs plus some allocation of fixed costs is inflexible and problematic unless billing schedules are rigid and precise. Malenon- Heath was beginning to review other benchmark data for purposes of comparison. An early look indicated that Egremont rates are not among the highest in the Commonwealth.**
- b. There was discussion regarding the job description and the duties incumbent upon the "Part-Time Water Clerk" position. This position and its**

**performance will be critical to any adjustments and process improvements to sure up the revenue capture by the Enterprise Fund.**

**7. The Chair will develop a draft of the Report of the Finance Committee for inclusion in the Egremont Annual Report to the Townspeople.**

**8. CITIZENS' ITEMS: None**

**9. NEW BUSINESS: Members and Citizen Swanson were reminded of the Fire Department's Annual Steak Dinner on Sunday October 20<sup>th</sup>.**

**10. FINANCE COMMITTEE UPDATES:**

**a. There was a brief discussion about the potential new fire apparatus. Based on information gathered by Committee Members it now appears that the original \$400,000 estimate may be adequate to cover costs. There are hopeful indications that the supplier has found compatible engine components (a previous area of concern) for the desire apparatus.**

**11. NEXT MEETING: Wednesday 30 October 2013 at 5:30 PM o'clock.**

**12. ADJOURNED: There being no further business before the Committee the meeting was adjourned at 6:40 PM o'clock.**

**Respectfully submitted,**

**Thomas R. Berkel, Secretary  
Egremont Finance Committee**

***These Minutes Approved 30 October 2013: 6 Yes; 0 No.***